



**Secondary School English Teacher
Recommendation Form
CONFIDENTIAL**

To Parent/Guardian: This form is to be completed by the applicant's **current** or **most recent** English teacher and sent **directly** to the American International School of Lusaka in a sealed envelope. It will be used to help place your child in the appropriate class in our school. Thank you for your cooperation.

To Teacher: Please could you fill out this form to the best of your knowledge of the applicant. It must then be either e mailed directly to the school on admissions@aislusaka.org, or placed in a sealed envelope for onward transmission to the school. Many thanks for your assistance.

Name of applicant: _____

Name of current school: _____

Teacher's name and position: _____

E mail address: _____

How long have you known the student: _____

Is the student involved in any special classes such as an advanced course, or remedial level course. If so, please could you give details.

- A. **If the student is learning English as a Second Language, please complete the questions below and overleaf.**
- B. **If either English is their first language, or they have been in English medium schools for at least half their school career, please proceed overleaf.**

ESL Students

Has the student learned English as a second language (ESL) in an English Medium School or English as a foreign language in a school whose curriculum is delivered in the student's mother tongue? Please explain

How long has the student been studying ESL? _____

If the student has been learning ESL in an English medium school, please describe the types of support, accommodations or modifications the student currently receives.

How accurately does the student read and comprehend grade level texts (fiction and non fiction) in English?

How well does the student write in English in comparison with English proficient peers? Please be specific about areas of strengths and weaknesses.

FOR ALL STUDENTS

Please describe the content of the English course. It is especially helpful to know what texts are used:

How accurately does the student read and understand what he or she reads?

How well does the student write in comparison with other students you have taught? Please be specific about areas of strength and weakness.

Please could you evaluate this student in terms of his or her ability to succeed in English at our school. Please circle the number which in your opinion best applies to the student.

Rating system: 1 = poor (bottom 10%) 2 = below average 3 = average
 4 =above average 5 =superior (top 10%)

Academic motivation and work habits	1	2	3	4	5
Academic potential	1	2	3	4	5
Participation in class	1	2	3	4	5
Self Esteem	1	2	3	4	5
Maturity in comparison with others of same age	1	2	3	4	5
Cooperation with other students	1	2	3	4	5
Consistency in completing assigned work	1	2	3	4	5
English proficiency	1	2	3	4	5
For ESL students in comparison with English proficient peers:					
Listening Skills	1	2	3	4	5
Speaking/Oral expression	1	2	3	4	5
Reading	1	2	3	4	5
Writing	1	2	3	4	5
Overall recommendation	1	2	3	4	5

Are there any special comments you would like to make about this student?

Signed: _____ Date: _____

Please could you send this form directly to:

**Admissions Office
American International School
P O Box 31617
LUSAKA
Zambia**

**Fax: +260 211 260538
E mail: admissions@aislusaka.org**

Many thanks for your assistance.